

**Installing Officer:**

**“Sergeant-at-Arms, bring before me the newly elected officers of this Chapter of the American Legion Riders.”**

*The Acting Sergeant-at-Arms brings each newly elected officer to the front. In order of position,*

*After all are standing in place, the Acting Sergeant-at-Arms salutes and addresses the Commander.*

**Sergeant-at-Arms: “Mr. Director, I present to you the newly elected officers of this Chapter whose eligibility records for membership in The American Legion Riders have been duly checked and authenticated.”**

**Installing Officer** (to all officers as a group): **Rider Officers, you have been chosen by your fellow riders to fill the various offices of The American Legion Riders Chapter \_\_\_\_ . You will, I know, vindicate the trust that has been reposed in you, and fulfill in every way the obligations, which that trust entails. You shall at once familiarize yourselves with the duties of your particular offices, and you shall proceed upon those duties in the same spirit of devotion and endeavor which characterized that service out of which arose The American Legion Riders. The welfare and success of this Chapter depends largely on you; and you must know that upon your shoulders equally rests the burden of preserving the integrity of The American Legion Riders. You must protect its good name before the people of the United States. You must make them know, as we know, its purposes and its policy. Ever remember the tolerant spirit that animates its members. There is no rank among us, for each serves as the equal of his fellow rider and all strive toward the same goal, which is the realization in the life of the Republic of the ideals of Justice, Freedom, Loyalty and Democracy. (over)**

**Ever remember that the cardinal purposes of The American Legion Riders are: The rehabilitation of our disabled comrades; To maintain the care of the dependents of those who have answered the final call; To support those who are now suffering the ravages of wounds, disease and want, and to help provide a rightful education of the children of our Country, and provide devoted service to the community, state and nation.**

**You will raise your right hands and repeat after me, giving your names where I give mine: I \_\_\_\_\_do solemnly pledge myself ~ to perform faithfully and impartially ~ the duties of the office in The American Legion Riders ~ I am about to assume ~ and I further pledge am not a member of ~ and do not subscribe to the principles of ~ any groups opposed to our form of government. *(You may lower your hands)***

**Installing Officer to Membership Chairman:**

To you is given the charge of membership. It is the Life's blood of your organization. You must nourish and provide guidance to your members. You must provide a recruiting platform for your chapter, one which can be followed by all members in helping to make your Chapter grow. You will be the Assistant Director's confidant in matters concerning membership. Your responsibilities will be to report monthly at the regular meeting the status of your membership. Report on recruiting programs and their success, and introduce new members to your Chapter Director and the board members. Your position is an important one for without sufficient membership your Chapter will not be able to serve the aims and goals of serving our Veterans and the American Legion Riders organization.

**Installing Officer to Historian: Your office is an important one. To you is given the responsibility of preserving and compiling the records of this Chapter. The History of the Chapter is your responsibility. The future can only be judged by the past. Be mindful that the lamp of recorded experience may do much in guiding the footsteps of those who follow. Ever remember that without the recorded history of this Chapter, its policies and accomplishments will be blank to the ones who come after we are gone.**

**Installing Officer to Sergeant-at-Arms: You will guard against the loss of one of The American Legion Rider's greatest possessions...our deep and abiding spirit of comradeship among our American Legion Family members. Into your hands is given charge of the stand of colors, which you will properly display at all Chapter meetings and on ceremonial occasions. You will prepare the meeting halls for all official functions as well as maintaining order during those functions. You will learn the identity of and introduce to the Director and members all visiting riders and guests of the Chapter. You will also assist the Chapter Road Captain during all group rides in helping to maintain the integrity, safety, and awareness of your Chapter during group runs...You are the sentinel of this Chapter.**

**Installing Officer to Chaplain: To you is given the spiritual leadership of this Chapter. You will, I know, lend dignity and respect to your office. You should be in close confidence with the Director and the other officers of this Chapter, and should attend all meetings of the Chapter. You should be ready, upon occasion, to take your part in the initiation of new members, the dedication of halls, monuments or colors, and the funeral services for a fellow rider. Into your keeping we place the spirit of comradeship of this Chapter. May harmony and unity prevail.**

**Installing Officer to Road Captain:**

**Your position is one of the most important in your ALR Chapter, you are an integral key and should maintain the highest standards of professionalism and operational awareness. Group rides require extreme vigilance and awareness, qualities you will need to instill in your riders. You are responsible for maintaining the integrity of the Chapter during any rides. This will include taking into consideration the route, riding conditions, mechanical condition of the motorcycles, and experience level of the riders. Additional responsibilities to your Chapter and its riders will be that of educating and informing your riders of any pertinent information available for safe motorcycle operation. The health and well being of your riders with respect to safe operation of their motorcycles is in your hands. To you is tasked the monumental responsibility of maintaining the Safety of your Chapter riders.**



**Installing Officer to Treasurer: You are the keeper of the moneys and in you is reposed the financial policy of the Chapter. You are the Chapter Director's representative on all financial matters concerning your Chapter. To you is given charge of the year's budget and to you is given the duty of the payment of any obligations when proper authorization has been given for such payment. Your position is an important one, demanding integrity and honesty. Your election to this office signifies that your fellow riders have implicit trust in you. Guard well that trust.**

***Installing Officer to Secretary: My fellow rider, you have been chosen to assist your Director in the wise and effective administration of this office and to serve not only your fellow riders, but those whose relationship to our organization has led them to look to us for guidance and relief. You will find your duties many, varied, and at times taxing of your crowded hours and resources. The successful accomplishment of your program depends, to a great extent, upon your performance of the duties of your office.***

***Installing Officer to Assistant Director: To you is given the responsibility of an active cooperation between yourself and the Director. Particularly, you should interest yourself in the Rider membership of the Chapter. You should be assisted by the Membership Chairman or the most active and devoted members. No single factor has so important an influence in the Chapter's causes as membership. You will be the exponent of means of safeguarding the honor of the Flag of our Country. To you are committed these endeavors with the expectation that you shall fulfill each and every one of them. You are the teacher of Democracy.***

***Installing Officer to Outgoing Director: My fellow rider—you have just completed a year of impressive service to The American Legion Riders, Chapter, \_\_\_\_\_ and to the \_\_\_\_\_ Region. The record of your Chapter, indicates the quality of that service. Through your earnest performance of the duties of leadership, you have truly justified the great trust, which your Chapter members reposed in you. Although the mantle of leadership is now being passed to another, a greater responsibility remains with you. You possess a great knowledge gained through your leadership experience. Place this wisdom at the disposal of your successors in order that your fellow riders may benefit. Through your station maintain the principle of “Freedom” within this Chapter. On behalf of Region \_\_\_\_ and the State Board, I thank you for the splendid service you have rendered The American Legion Riders, and The American Legion Department of Pennsylvania...a job well done!!...***

***(THREE RAPS OF THE GAVEL) "All Rise"- Installing Officer to Director:***

To you, my fellow rider, is entrusted a very important duty, that of teaching and protecting the cardinal principles of The American Legion Riders throughout your entire Chapter. To you is entrusted supervision of the duties of all other officers of the Chapter. To you may come the indigent and the distressed and it is your duty to see that no worthy comrade is turned away without full justice. It is your duty to see that Freedom is ever the watchword of those with whom you may come in contact. Loyalty to your Chapter, to its membership, to The American Legion Riders State Organization, and to the National Organization, are obligations, which you now assume. You are guided by the Constitution, by-laws, and by the decisions of the Chapter as a body, yet the responsibility for the success of the year's program sits squarely on your shoulders. You must initiate your programs and carry them through to completion. You must thoroughly familiarize yourself with the policies and traditions of your Chapter and of The American Legion Riders. By your sincere acceptance and earnest performance of these duties, may the great trust, which your fellow riders have reposed in you, be justified. To you I extend the congratulations of the Department, and I wish you well, as you assume the responsibilities of your office.

**Installing Officer:** My fellow riders, I present to you the officers of your choice. Congratulations on your selections. Now that you have chosen them to guide the destinies of this Chapter it is your duty to help them in every way. Help keep The American Legion Riders a free organization for free men and women, faithful to its principles and ideals.”

**Installing Officer:** Shake hands with all elected officers

**Installing Officer:** “Chaplain, the installation prayer please.” **Uncover, Then cover**

**Installing Officer:** Mr. Director, I present to you this gavel. It will serve as the symbol of honor and integrity as you govern your Chapter. It is your charge to see to it that all members of your Chapter adhere to the Constitutions and By-Laws of the American Legion and the American Legion Riders, and that all members will proudly represent the American Legion Riders Chapter \_\_\_\_\_ with Pride and Respect.

Mr. Director, **(ONE RAP OF THE GAVEL)** will seat your membership.

**Installing Officer:** Introduce your installing team...let them speak if appropriate..

**Chaplain:**

**INSTALLATION PRAYER**

**O, God of might, wisdom and justice, through whom authority is rightly administered, assist with thy spirit of counsel and fortitude these newly installed officers. May they accept the challenge of their oath. Impress upon each one the importance of the duties as well as the honors of their office. May they know the value of working together with you my Lord, lead them in the problems that will confront them, keeping them ever mindful of the heritage to be preserved by our riders, living and departed. Vouch safe unto them wisdom and protecting care throughout the year. ~AMEN**

**Sergeant-at-Arms: “I present to you the newly elected officers of this Chapter... whose eligibility records for membership in The American Legion Riders have been duly checked and authenticated.”**





**ALR Installation Chapter \_\_\_\_ Date \_\_\_\_\_**

***NAMES: PLEASE PRINT***

**\*\*Membership Chairperson:** \_\_\_\_\_

**\*\*Historian:** \_\_\_\_\_

**\*\*Sergeant-at-Arms** \_\_\_\_\_

**\*\*Chaplain:** \_\_\_\_\_

**\*Road Captain:** \_\_\_\_\_

\*Treasurer:

\_\_\_\_\_

\*Secretary:

\_\_\_\_\_

\*Assistant Director:

\_\_\_\_\_

\*Outgoing Director:

\_\_\_\_\_

\*Director:

\_\_\_\_\_

Installers:

...../.....

...../.....

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\* Elected Officers

\*\*Appointed/Elected Officers