



# The Pennsylvania American Legion

# 2024 LEGION COLLEGE



**Legion College registration is to be ONLINE this year.**

Instructions for Computer-----if using phone or tablet instruction will be similar just may be a bit different.

GO TO [www.pa-legion.com](http://www.pa-legion.com)

Click on the PROGRAMS TAB, on the far right column-click on LEGION COLLEGE, then click on [CLICK HERE](#) TO REGISTER FOR THE 2024 PA LEGION COLLEGE.



Click on these words



You will receive an email with your confirmation of class and school.

No meal tickets will be given, You will need to give your name at the beginning of the lunch line.

**COST: \$25.00 per person per school**

**(No special diets available—you may need to go elsewhere)**

### Locations:

**East-** Saturday, October 26 at Cumberland Valley Mountain View Middle School in Mechanicsburg, PA.

**West-** Saturday, November 2 at Great Latrobe High School, in Latrobe, PA.

**No Smoking or Weapons on School Property!**

**Registration Deadline: (Must Pre-Register)**

October 12<sup>th</sup>-- Cumberland Valley &  
October 19<sup>th</sup> --Latrobe



**CLASSES AND DESCRIPTIONS ARE ON THE BACK**

*Registration fee includes material, lunch and a Legion College pin.*

**DOORS OPEN AT 7:00am**

**OPENING PROGRAM AT 8:15am**

**CLASSES START AT 9:00am**

## Classes:

Officers--**All Day**—This course will help you understand the roles and responsibilities of all post officers, informing them of where to find the information needed to successfully lead their posts. This will include how to set an agenda and the proper way to conduct a meeting. The leadership portion is designed to cultivate and develop officers and future officers into effective leaders. (For Legion and SAL Officers/future Officers)

Legion-Programs—**All Day**— This course is an in-depth look at the programs available to all Posts and the Legion family. That are Legion oriented, supported or generated. However, it is not a comprehensive list. We will define Legion program and have a classroom participation in a Legion program. Planning to pitfalls.

Auxiliary-General---**All day** -- Introduction into the American Legion Auxiliary and its mission, "Your Why" Why you choose to belong.

Auxiliary-Unit President---**All Day**--Officer Duties, parliamentary procedures, Membership, Yearend reports.

Auxiliary- District President-- **All Day**--District Presidents duties and responsibilities, Membership, parliamentary procedures.

Riders—**All Day**— In the morning we plan to discuss our Riders Constitution and By-Laws with a focus on the Chain of Command, the roles of our officers and our obligations to our Posts. In the afternoon, our focus will be on Riding Safety to include group riding tips, hand signals, safety and CCR reporting.

SAL— **PM**—this course will explore the various Committees and Programs the SAL supports and how we can get more involved. We will cover the history of the Sons of the American Legion with a focus on how it came to be, it is history and the importance of understanding the SAL's role in the American Legion Family. We will discuss the impacts that the SAL plays in implementing and supporting the programs of the American Legion at the Local, District, Department and National level and specific programs that are implemented by the SAL here in the Detachment of Pennsylvania. Sharing of ideas in a round-table discussion.

Service Officers—**All Day**-- A review of the responsibilities of the Post Service Officer and how they can help their post members. The course will review how the Department Service Officer completes VA compensation and pension claims and how a Post Service Officer can collect needed documents and information. Also, in this course, we will review the PACT Act, which includes the burn pit legislation, changes to Agent Orange claims, and Camp Lejeune Water Contamination Tort Claim.

Chaplain—**AM**--Course will focus how in an interfaith setting we can serve the living, comfort the afflicted and honor the dead. Particular emphasis will be placed on providing prayer and guidance for American Legion family, opening ceremonies and services at the time of death. (For Legion, SAL and Riders Chaplains)

Membership/Adjutant—**All Day**-- Learning about membership eligibility & processing of membership cards online via MyLegion. Will cover other aspects & benefits of MyLegion to assist the Post/Squadron. Class will cover the Adjutant's responsibilities, along with going over the importance of the Post/Squadron Data Form, Officers Card, Consolidated Post/Squadron Report, meeting minutes, etc. We also briefly touch on the oversight the Post has regarding the SAL and Riders, which will include eligibility for both programs. (For Legion and SAL Adjutants)

By-laws & Constitution – **All Day** – This course will focus on understanding and applying the bylaws & constitution of the Department/Detachment, or the Post/Squadron in addition to focusing on how they affect the Local post/squadron, and what the responsibilities of each entity at all levels of the Department/Detachment, District, Local level. We will look at the most common issues that will occur as related to following the bylaws and constitution. (For Legion and SAL)